

GENERAL TERMS FOR ORDERING THE 2024 NUMISMATIC PRODUCTS

1. GENERAL

In these general terms Banka Slovenije sets out the rights, obligations and terms for ordering the new releases of numismatic products in 2024 (hereinafter: the general terms) issued by Banka Slovenije and the Republic of Slovenia. The terms and instructions for registering in the online app and for paying for and collecting purchased items are an integral part of these general terms.

2. SUBJECT OF THE ORDER

The subject of the order is the numismatic products that Banka Slovenije will make available for purchase in 2024. A list of the numismatic products, their minted quantities and the selling prices will be posted [online](#). The entire minted quantity will not be made available for sale, because Banka Slovenije will keep a small number of items for its own needs. If more numismatic products are available for purchase at an individual point of sale than there are recorded orders, all those interested in purchasing them will be able to purchase them freely, despite the quantitative limits initially imposed when ordering numismatic products for 2024.

The gold and silver coins are packed in plastic capsules and in boxes with the corresponding certificates. The 2-euro commemorative coins and 3-euro collector coins of proof quality are packed in plastic capsules. The 2-euro commemorative coins and 3-euro collector coins of BU quality will be sold individually or in paper rolls. A paper roll is a type of paper packaging that holds 25 2-euro commemorative coins or 20 3-euro collector coins (both of BU quality). The BU and proof coin sets come in custom-made packaging.

3. DEADLINES FOR ORDERING, PAYING FOR AND COLLECTING ITEMS, AND CONSEQUENCES OF MISSING THE DEADLINES

The period for placing orders runs for 40 days, between 7 August and 16 September 2024. Orders placed after this deadline period will not be considered. Only one round of ordering will be conducted, covering all numismatic products minted in 2024.

The reserved items can be collected and paid for over a period of 14 days, **provisionally from 19 November to 2 December 2024**, at the Banka Slovenije counters at Štefanova ulica 1 in Ljubljana, at selected branches of Deželna banka Slovenije (hereinafter: DBS), via Moro & Kunst d.o.o., and by post via our agents DBS and Moro & Kunst. **The exact release date of the commemorative and collector coins will be designated by the Governing Board of Banka Slovenije, and all numismatic products for 2024 will provisionally be available for collection between the aforementioned dates (Banka Slovenije also reserves the right to split product collection into two or more parts).** We will also inform the public of the exact release date and the collection period via a press release published on the Banka Slovenije website, and via a separate email sent to all those who have placed online orders for any of the 2024 numismatic products. Items that fail to be

paid for or collected at individual points of sale during the scheduled collection period will be made freely available for sale to any other remaining purchasers (when a draw has not been made).

In the event of a draw being made and numismatic products not being collected, the items will be made available for sale via existing collection points under the terms outlined in the final paragraph of point 7 of this document.

4. PLACEMENT OF ORDERS IN THE ORDERING SYSTEM

Those interested in purchasing the 2024 numismatic products can place their orders on the [Banka Slovenije website](#) by completing the 2024 Numismatic Products Order Form online.

The online app allows each person to enter their order once only. A purchaser who wants to amend their order can email Banka Slovenije at narocila.numizmatika@bsi.si, and Banka Slovenije will amend or delete their order accordingly. Each interested party may place an order once only. Any individual placing multiple orders for the same item will be excluded from the list of orders. Individuals placing an online order will receive an email at the email address provided in their order form, notifying them that their order has been successfully received and, after all the orders have been received, that their items have been reserved or, in the event of a draw, whether a particular numismatic product has been reserved for them.

Legal entities will generally collect their ordered items in person in the manner subsequently agreed with the representatives of the selected collection point at Banka Slovenije, DBS or Moro & Kunst. Legal entities may only elect to receive their numismatic products by post in exceptional cases, for small quantities and as defined in the order.

The content of the online order and the instructions for completing individual fields are presented below:

Form: 2024 NUMISMATIC PRODUCTS ORDER FORM		
	NATURAL PERSONS	LEGAL ENTITIES
1.		Name of legal entity:*
2.	Surname and first name:*	Surname and first name of person collecting items:*
3.		Tax number:*
4.	Identity document (ID card or passport) number:*	Identity document (ID card or passport) number of person collecting items:*
5.	Date of birth:*	
6.	Email:*	Contact person's email:*

7.	Email (please re-enter):*	Contact person's email (please re-enter):*
8.	Telephone:*	Telephone:*
9.	<p>Collection point:**</p> <ol style="list-style-type: none"> 1. Banka Slovenije counters, Štefanova 1, Ljubljana 2. DBS Ljubljana branch, Kolodvorska 9, Ljubljana 3. DBS Nova Gorica branch, Tolminskih puntarjev 2, Nova Gorica 4. DBS Kranj branch, Šuceva 27, Kranj 5. DBS Kočevje branch, Roška cesta 8, Kočevje 6. DBS Maribor branch, Ulica Eve Lovše 15, Maribor 7. DBS Ptuj branch, Miklošičeva 12, Ptuj 8. DBS Murska Sobota branch, Staneta Rozmana 11a, Murska Sobota 9. DBS Slovenj Gradec branch, Ronkova 37, Slovenj Gradec 10. DBS Celje branch, Kocbekova 5, Celje 11. DBS Velenje branch, Šaleška 18, Velenje 12. DBS Koper branch, Ul. Zore Perello Godina 2, Koper 13. DBS Nove Mesto branch, Novi trg 9, Novo Mesto 14. DBS international orders by post (DBS does not deliver to Slovenia) 15. Moro & Kunst, Dunajska 156, WTC, Ljubljana 16. Moro & Kunst international and domestic orders by post 	<p>Collection point:**</p> <ol style="list-style-type: none"> 1. Banka Slovenije counters, Štefanova 1, Ljubljana 2. DBS Ljubljana branch, Kolodvorska 9, Ljubljana 3. DBS international orders by post (DBS does not deliver to Slovenia) 4. Moro & Kunst, Dunajska 156, WTC, Ljubljana 5. Moro & Kunst international and domestic orders by post
10.	Delivery address:*	Delivery address:*
11.	<p>Items ordered:***</p> <ol style="list-style-type: none"> 1. gold coin (150th anniversary of the birth of Rudolf Maister): maximum quantity: 1 coin; 2. silver coin (150th anniversary of the birth of Rudolf Maister): maximum quantity: 1 coin; 3. 3-euro collector coin of BU quality (150th anniversary of the birth of Rudolf Maister): maximum quantity: 20 coins; 	<p>Items ordered:***</p> <ol style="list-style-type: none"> 1. gold coin (150th anniversary of the birth of Rudolf Maister): maximum quantity: 5 coins; 2. silver coin (150th anniversary of the birth of Rudolf Maister): maximum quantity: 10 coins; 3. 3-euro collector coin of BU quality (150th anniversary of the birth of Rudolf Maister): maximum quantity: 1,000 coins;

	<p>4. 3-euro collector coin of proof quality (150th anniversary of the birth of Rudolf Maister): maximum quantity: 1 coin;</p> <p>5. 2-euro commemorative coin of BU quality (250th anniversary of the National and University Library): maximum quantity: 25 coins;</p> <p>6. 2-euro commemorative coin of proof quality (250th anniversary of the National and University Library): maximum quantity: 1 coin;</p> <p>7. 2024 coin set, BU quality: maximum quantity: 1 set;</p> <p>8. 2024 coin set, proof quality: maximum quantity: 1 set;</p>	<p>4. 3-euro collector coin of proof quality (150th anniversary of the birth of Rudolf Maister): maximum quantity: 10 coins;</p> <p>5. 2-euro commemorative coin of BU quality (250th anniversary of the National and University Library): maximum quantity: 40,000 coins;</p> <p>6. 2-euro commemorative coin of proof quality (250th anniversary of the National and University Library): maximum quantity: 20 coins;</p> <p>7. 2024 coin set, BU quality: maximum quantity: 1,000 sets;</p> <p>8. 2024 coin set, proof quality: maximum quantity: 10 sets.</p>
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INSTRUCTIONS FOR COMPLETING THE FORM

	NATURAL PERSONS	LEGAL ENTITIES
Ad 1		Provide the full name of the legal entity.
Ad 2	Provide your surname and first name (in that order), as spelled on your identity document.	Provide the surname and first name (in that order) of the person collecting the items, as spelled on the identity document.
Ad 3		Provide your tax number (from the Slovenian tax register). Legal entities from outside Slovenia should provide the tax number assigned by their own tax authorities when registering the business.
Ad 4	Enter the number of one of the following documents: ID card or passport. The purchased items may only be collected upon presentation of the identity document whose number has been entered in the order form.	Enter the number of one of the following documents: ID card or passport. The purchased items may only be collected upon presentation of the identity document whose number has been entered in the order form.
Ad 5	Format: DD/MM/YYYY	
Ad 6	Enter the email address in the format address@something.com .	Enter the email address in the format address@something.com .
Ad 7	Re-enter the email address.	Re-enter the email address.

Ad 8	Enter your mobile or landline telephone number, including the country code.	Enter your mobile or landline telephone number, including the country code.
Ad 9	Select the location where you intend to collect the ordered items (1–13 or 15), or indicate that you wish to have your items delivered by post (14 or 16).	Select the location where you intend to collect the ordered items (1, 2 or 4), or indicate that you wish to have your items delivered by post (3 or 5).
Ad 10	Provide your address of permanent or temporary residence to which the items can be sent by post.	Provide the address to which the items can be sent by post.
Ad 11	For each product provide the quantity of items you wish to order (0, 1, 2, ... 20 ... 25 ...).	For each product provide the quantity of items you wish to order (0, 1, 2, ... 20 ... 25 ...).

* Mandatory field. The address (row 10) is only required when opting for dispatch by post.

** You may only select one location.

*** At least one item must be ordered. The unit of ordering is one coin and one coin set; for an order of one roll of coins, enter 20 coins (for 3-euro collector coins) or 25 coins (for 2-euro commemorative coins).

Order forms that are missing any mandatory data will be excluded from the list of orders.

Order forms may only be submitted by persons aged 18 or over on the day of submission. Any order forms submitted by persons aged under 18 will be excluded from the list of orders.

When placing an online order, you are required to confirm that you have read and understand the General Terms for Ordering the 2024 Numismatic Products, and that you agree to your personal data being used and processed by Banka Slovenije, DBS and Moro & Kunst. If you fail to provide this confirmation, the order will not be processed.

5. TREATMENT OF PURCHASERS' PERSONAL DATA

Banka Slovenije as the controller of purchasers' personal data, and DBS and Moro & Kunst as the contractual processors of this data, hereby guarantee the following:

- purchasers' personal data will only be used for the purpose of placing the order and reserving, paying for and delivering the purchased items;
- personal data will be stored on data media that are the property of Banka Slovenije, DBS and Moro & Kunst, and in accordance with Banka Slovenije's adopted security policy and the data protection policy put in place at DBS and Moro & Kunst;
- purchasers' personal data at the disposal of Banka Slovenije, DBS and Moro & Kunst will not be transmitted to third parties;
- once three months have passed from the final deadline for collecting numismatic products for 2024, Banka Slovenije, DBS and Moro & Kunst will erase the personal data that they process on the basis of a mutual contract for the sale of numismatic products from the personal data filing system that they maintain in connection with orders for numismatic products;

- Banka Slovenije, DBS and Moro & Kunst will handle the obtained data in accordance with the applicable personal data protection regulations and the terms for processing customers' personal data adopted especially for handling the personal data of purchasers of numismatic products.

Collecting personal data through the 2024 Numismatic Products Order Form is necessary for Banka Slovenije and its sales agents, DBS and Moro & Kunst d.o.o., to be able to reserve and sell the items ordered. The set of personal data required in this form is as narrow as possible while still allowing the following actions to be carried out:

- keeping records of those interested in purchasing;
- excluding multiple orders;
- notifying purchasers of their completed orders, reserved items, items for which a reservation is not possible and that will therefore be distributed among buyers by a draw, and the results of the draw;
- verifying that purchasers are at least 18 years old;
- establishing the purchaser's identity at the selected collection point and handing the items over to the correct purchaser; and
- keeping records of which purchased items have been collected.

A detailed explanation of how Banka Slovenije protects data subjects' privacy and personal data is provided in its General Privacy Statement, which is published [online](#).

6. VIEWING THE ITEMS

Because only new numismatic products will be available for order, they cannot be viewed in advance. All new releases of numismatic products will be announced on the Banka Slovenije website on [this link](#).

7. DRAW

There are limits on the size of orders for numismatic products that natural persons and legal entities are able to place; the limits are cited in point 4 of this document. If there are sufficient numismatic products available to cover all the orders received, Banka Slovenije, DBS and Moro & Kunst will reserve the ordered quantity for each purchaser.

The following two scenarios are envisaged for items for which the orders may exceed the quantities available for sale:

- (1) the number of items is insufficient even if one item or one paper roll of a particular product is provided to each natural person or legal entity: in this case the maximum order for legal entities is limited to one item or one roll, and a draw is carried out under the same conditions for natural persons and legal entities;
- (2) the number of items is sufficient if one item or one paper roll of a particular product is provided to each natural person or legal entity: in this case all natural persons receive one item (or one roll) of that numismatic product in accordance with their order. Any items that remain after each natural person and legal entity that placed an order has received one item (or one roll) are distributed between the legal entities alone, with one item (or one roll) of a particular

product being assigned to each legal entity from the remaining stock until the available quantities are used, and all legal entities have an equal number of items.

In the event of a draw being held, it is carried out by a three-member committee composed of Banka Slovenije employees. The committee will keep a written record of the progress and results of the draw, which will be stored in the archive of the Cash Management Department. The draw is held at Banka Slovenije's main premises, and is not open to the public. The results are announced on the Banka Slovenije website. Only fully complete order forms may be included in the draw. Draw participants will be informed of the results of the draw by email. The results of the draw are final. Objections are not allowed, and shall not delay the sale of the numismatic products.

Items entered in the draw that are not paid for and collected at individual points of sale by the collection deadline will not be subject to a repeat draw or reservation process; Banka Slovenije will notify all parties interested in purchasing them via a separate message. Purchases will be limited to one item or one roll per individual purchaser for the first **seven days** after the 14-day collection period applying to items entered in the draw. The items will be freely available for sale on a first come, first served basis.

8. PAYING FOR AND COLLECTING ITEMS

Reserved items can be paid for and collected at the Banka Slovenije counters at Štefanova ulica 1 in Ljubljana, at selected branches of Deželna banka Slovenije, and at Moro & Kunst d.o.o. within **14 days of the day that they go on sale**. When ordering items through ordinary post from Moro & Kunst and ordering items from DBS to be delivered abroad by post, purchasers will have to pay for the items in advance before they are delivered to them by post.

The deadlines for collection and the consequences of missing the deadline are set out in detail in point 3 of this document.

To collect their item(s), the purchaser must present the same identity document as used in their order form to the vendor. It is not possible to collect items using a different identity document to the one cited in the 2024 Numismatic Products Order Form. After the purchaser's identity has been established, the teller/vendor issues an invoice that the purchaser is required to pay at the counter using acceptable means of payment, after which they can collect the purchased item.

Personal identification is not required when ordered items are being delivered by post from Moro & Kunst. Moro & Kunst will invite the purchasers who have selected the option of "order by post from Moro & Kunst" in the numismatic products purchasing app as their desired collection point to pay for and collect their items. The invited purchasers will identify themselves by providing the data required by Moro & Kunst to make the purchase; once Moro & Kunst has obtained this data and the purchasers make their payment, the items will be sent to the address that they have provided. The delivery address must match the one provided in the order.

Personal identification is also not required when ordered items are being delivered abroad by post from DBS. DBS will invite the purchasers who have selected the option of "international order by post from DBS" in the numismatic products purchasing app as their desired collection point to pay for and collect their items. Collecting items ordered from DBS for legal entities: the invited purchasers will identify themselves by providing the data required by DBS to make the purchase; once DBS has

obtained this data and the purchasers make their payment, the items will be delivered to them in accordance with the subsequent agreement on the delivery of numismatic products.

9. PAYING FOR AND COLLECTING ITEMS VIA AN AUTHORISED REPRESENTATIVE

If for any reason a purchaser cannot collect the items in person, they can be paid for and collected at the selected collection point by their authorised representative. An attorney or any adult with capacity to contract who presents a notarised or administratively verified authorisation may act as the authorised representative. An authorised representative instructed to make payment and collect items who is not an attorney must present a notarised or administratively verified authorisation to collect to the teller. Attorneys must present their power of attorney. The authorisation to collect must contain all the personal data of the person granting the authorisation that was entered in the 2024 Numismatic Products Order Form, and the personal data of the authorised representative who is collecting and paying for the item on behalf of the purchaser as follows: surname, first name, date of birth, address, country and number of identity document with which the authorised representative will identify themselves when collecting and paying for the item.

An authorised representative of a foreign national who is not an attorney must submit an authorisation to collect that is comparable to a Slovenian notarial or administrative certificate, and a translation of the authorisation into Slovene by a court certified translator. The substantive requirements for foreign nationals' authorisations to collect are the same as those stated in the preceding paragraph.

The provisions under this point do not apply to the payment and collection of items by legal entities. Legal entities pay for and collect items in accordance with the agreement between the legal entity and the representative of the collection point.

10. APPLICABLE LAW

Slovenian law applies to the resolution of issues or any disputes that might arise when ordering, paying for and collecting numismatic products.

11. ADDITIONAL INFORMATION

For any additional clarifications, please email narocila.numizmatika@bsi.si.